



PERFORMANCE EVALUATION REPORT FORM

Name of Employee: GERMAIN DOMENON Date of Rating: 3/11/26 Date Hired: 12/9/15
 Position: PM
 Location: GENOVA Department: AND IT
 Rating Period: MARCH 6, 2026
 Purpose of Rating: 3RD EVALUATION

Instruction: Please review notes on Guide to performance appraisal before accomplishing this form.

FACTORS	RATING	POINTS
1. KNOWLEDGE OF WORK	Has exceptional knowledge of his own & related work.	6
	Has required knowledge of own & related work.	
	Has required knowledge of own work only.	
	Needs additional instruction and guidance.	
	9 to 10 pts. 7 to 8 pts. 5 to 6 pts. 1 to 4 pts.	
Remarks: <u>MAY MGA GERMAIN PA DIN GITA NA DI YK MAN.</u>		
2. PRODUCTIVITY	Usually exceeds standards.	71
	Meets standards.	
	Seldom meets standards.	
	Never meets standards.	
	36 to 40 pts. 30 to 35 pts. 20 to 29 pts. 1 to 19 pts.	
Remarks: <u>PAHINTO O MARIUS MARIANOT SA MGA KAPAT O MARIUS GAWIN</u>		
3. INITIATIVE	Always	5
	Usually	
	Sometimes	
	Rarely	
	9 to 10 pts. 7 to 8 pts. 5 to 6 pts. 1 to 4 pts.	
Remarks: <u>HINDI NAKIKISA NA MARIANOT KUNG MARIANOT HINDI MARIANOT N KATUNGAN & FOLLOW UP.</u>		
4. DEDICATION TO DUTY	Always dedicated to duty.	6
	Usually dedicated to duty.	
	Sometimes dedicated to duty.	
	Rarely responds to company needs.	
	9 to 10 pts. 8 pts. 5 to 7 pts. 1 to 4 pts.	
Remarks: <u>MAY MGA ARAN NA HINDI KATUNGAN ANO MGA DAILY.</u>		
5. COOPERATION	Always cooperative	5
	Usually cooperative	
	Sometimes cooperative	
	Rarely cooperative	
	9 to 10 pts. 8 pts. 5 to 7 pts. 1 to 4 pts.	
Remarks: <u>HINDI O MINGAN LANG NAKIKISA COOPERATE, MAY ABSENT / UNDERTIME NA HINDI MGA PATAM. HUY.</u>		
6. ATTENDANCE & PUNCTUALITY:	Tardiness w/n the allowable no. or less.	5
	With written warning/s	
	With one (1) day suspension	
	With 3 days suspension.	
	(1st Offense) (2nd Offense) (3rd Offense)	
	9 to 10 pts. 7 to 8 pts. 5 to 6 pts. 1 to 4 pts.	
Remarks: <u>PANAY ANO ABSENT AT MAY MGA LATE DIN.</u>		
7. SAFETY AND / OR HOUSEKEEPING	No record of t/infracton against our safety/ housekeeping rules	10
	No record of accident but w/ 1 infracton against our safety/ housekeeping rules	
	No record of accident but w/ 2 infracton against our safety/ housekeeping rules	
	Had an accident or had more than 2 infractons against our safety/ housekeeping rules	
	9 to 10 pts. 8 pts. 5 to 7 pts. 1 to 4 pts.	
Remarks: <u>WIK</u>		
TOTAL		68

Previous Challenges and Accomplishments:

- WATUNG MATIKHAN AA MAWAPIT SA PUNYA (KAYA NAKARAPON)
SITA NA MGA ABSENT

Areas of Strengths:

ATA

Areas of Weaknesses / Development:

- NEED TO FOCUS ON WORK, BE COOPERATIVE.

Rated By :

MARICOL PAMPOS
 Printed Name & Signature

Date :

03/11/26
 (mm / dd / yy)

Acknowledged By:

Employee Name :

ANALYN PONONDON
 Printed Name & Signature

Date :

03/25/26
 (mm / dd / yy)

RECOMMENDATIONS:

Approved by : _____ Date Signed _____
 mm / dd / yy

Approved by : _____ Date Signed _____
 mm / dd / yy

President's Signature : _____ Date Signed _____
 mm / dd / yy

EMPLOYEE DETAILS:

Date Hired: _____ Present Rate: _____
 mm / dd / yy

Amount of Increase: _____

Date of Last Increase: _____
 mm / dd / yy

Date Appointed to Present Position: _____

New Rate: _____

FOR HUMAN RESOURCE MANAGEMENT DEPARTMENT

Nature of Recommendation : _____

Reviewed by: _____

Approved Recommended Rate : _____

Human Resource Department

Approved Recommended Position : _____

Effectivity Date : _____
 mm / dd / yy

PER RATING	DESCRIPTION
90-100	Outstanding
75-89	Above Average
50-74	Average
49 below	Below Average

Passing Rate